**Volunteer check in and chat registration form**

The Royal Free Charity (RFC) volunteer check in and chat programme was set up at the start of the pandemic, to support people who are more isolated than usual, by connecting them with a friendly volunteer to phone them on a weekly basis (or as arranged) for a ‘check in’ and chat.

We pair up people (Royal Free patients) that sign up, with RFC volunteers. The volunteer buddy phones you, sometimes it may be a brief call, but it can be up to 1 hour, depending on how you feel that day!

Each buddy relationships last between 3 - 6 months, before re-pairing with a new buddy (if you wish).

If you would like to sign up to receive a volunteer caller, please complete the below basic information to register. \*Or Royal Free London staff – please complete on behalf of the patient, if they give their consent for you do so.

1. First name: ………………………………………………………………………
2. Surname: ………………………………………………………………………
3. Date of birth / (age): …………………….
4. Telephone or mobile number to contact you on:

………………………………………………………………………

1. Email address (if you have one): …………………………………………….
2. Home address *(to send important information to (if no email), and in case of emergencies):*

………………………………………………………………………

………………………………………………………………………

Post code: ………………………………………………………………………

1. Any preferences of your volunteer? (e.g., gender/ age/ language/ any other)

………………………………………………………………………

1. Referrer information - If known (or form being completed by RF staff member):
	1. Name………………………………………………………………………
	2. Role ………………………………………………………………………
	3. RFL hospital/ department/ service

………………………………………………………………………

* 1. Email………………………………………………………………………

Please see next page – for privacy info & consent

**Section B - Privacy information**

We do not share your information with any third party. We store your information in a protected document that can only be accessed by those running the volunteer check in and chat programme.

Full details of the Royal Free Charity privacy policy can be found here:

<https://royalfreecharity.org/about/privacy-policy/>

**I understand I will be paired with a volunteer who will regularly call me.**

**Name (sign and print)………………………………………….**

**Date …………………………………………….**

All your information will be kept confidential, unless we feel your safety is at risk.

**Third party consent**

The Royal Free Charity Support Hub central team can also reach out to relevant services (e.g., your GP, your social worker/ care worker) on your behalf, if you would like us to**:**

**Yes, I’m happy for you to do this if needed No thank you**

**Name………………………………………….**

**Date…………………………………………….**

**Section C: Equality monitoring**

We would like to know a bit more about you for our internal equality monitoring. This will help us ensure we are fairly reaching people in the community.

We would be grateful if you could complete this section, although this is optional.

**12. Gender** (please tick from the below)

□ Male □ Female □ Other □ Prefer not to say

**13. Ethnicity:**

* White(please tick from the below)
	+ □ English/Welsh/Scottish/Northern Irish/British
	+ □ Irish
	+ □ Gypsy or traveller
	+ □Any other white background - **please describe……………………………….**
* **Mixed/Multiple ethnic groups (**please tick from the below)

□ **White and black Caribbean**

□ **White and black African**

□ **White and Asian**

□ **Any other Mixed/Multiple -please describe……………………………….**

* **Asian/ Asian British (**please tick from the below)

□ **Indian**

□ **Pakistani**

□ **Bangladeshi**

□ **Chinese**

□ **Any other Asian/ Asian British please describe……………………………….**

* **Black/ African/Caribbean/Black British (**please tick from the below)

□ **African**

□ **Caribbean**

□ **Any other Black/ African/Caribbean – please describe……………………………….**

* Another ethnic group

□ Arab

□ Any other ethnic group, please describe**……………………………….**

 □ **Prefer not to say**